

OFFICE OF THE
WATER POLLUTION
CONTROL AUTHORITY

TOWN OF VERNON WATER POLLUTION CONTROL AUTHORITY

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APPROVED

Special Meeting Minutes WATER POLLUTION CONTROL AUTHORITY March 5, 2019

Attendees:

Chairman John Anderson, Ken Boynton, Kevin Kearney, Carina Hart and Andrew Tedford. Also present Robert I. Grasis, Director, Water Pollution Control; Steve Boske, Assistant Director, Water Pollution Control; Matthew Daskal, Financial Analyst, Water Pollution Control

CALL TO ORDER

The meeting was called to order by the Chairman at 6:30 p.m.

PUBLIC COMMENT

None.

REVIEW AND APPROVAL OF PROPOSED WATER POLLUTION CONTROL AUTHORITY BUDGET #10116157; HOUSING AUTHORITY SEWER SUBSIDY BUDGET #10673282; WASTE TREATMENT OPERATING BUDGET #41345700 AND TOWN CAPITAL IMPROVEMENTS BUDGET REQUEST FOR FISCAL YEAR 2019/2020

Mr. Grasis reviewed the duties of the WPCA relative to the budgets. He gave an overview of the budgets and answered questions from the Authority.

He explained that the Water Pollution Control Authority budget reflects a \$233.00 increase (3.38%), due to an increase in salaries for the WPCA staff. Mr. Kearney, seconded by Mr. Tedford, made a motion that the Water Pollution Control Authority recommend to the Mayor and the Vernon Town Council, Water Pollution Control Authority Budget #10116157 for fiscal year 2019/2020 in the amount of \$7,122.00. There were no comments or further questions and the motion passed unanimously (5-0-0).

Mr. Kearney, seconded by Mr. Boynton, made a motion that the Water Pollution Control Authority recommend to the Mayor and the Vernon Town Council, Housing Authority Sewer Subsidy Budget #10673282 for fiscal year 2019/2020 in the amount of \$49,000. There was no discussion and the motion passed unanimously (5-0-0).

Mr. Grasis reviewed object codes which included proposed budget changes for the Wastewater Treatment Plant. The object codes included Wages & Salaries (increase of \$4,550 – 0.26%); Employee Benefits (increase of \$85,096 – 11.59%); Professional & Technical Services (increase of \$11,819 – 6.54%); Property Services (decrease of \$138,846 – 6.86%); Other Purchased Services (increase of \$1,703 – 1.05%); and Supplies & Material (increase of \$1,604 – 0.29%). Mr. Daskal informed the Authority that \$7,500 (Object Code 55740 – Bank Service Charge) can be removed from the budget. He explained that with the new billing system, lockbox charges will be encompassed under the Town's account. It was the consensus of the Authority to remove \$7,500 from Object Code 55740 – Bank Service Charge. Ms. Hart, seconded by Mr. Tedford, made a motion that the Water Pollution Control Authority recommend to the Mayor and the

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Vernon Town Council, Wastewater Treatment Plant budget #41345700 for fiscal year 2019/2020 in the amount of \$5,950,554. There was no further discussion and the motion passed unanimously (5-0-0).

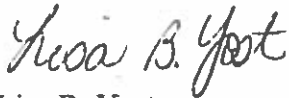
Mr. Grasis presented the Capital Improvements Requests to the Authority which was submitted to the Capital Improvements Committee on February 23rd. Mr. Grasis explained that he prioritized the request for a replacement emergency generator for the Brookview pump station, because work needs to be done at the station as well. A discussion took place regarding the Sewer Feasibility study for Exits 66 and 67.

Mr. Daskal presented a sewer user rate history as well as a revenue budget history and projections. Mr. Daskal answered questions from the Authority.

ADJOURN

The Chairman asked for a motion to adjourn and the meeting was adjourned by a unanimous vote (5-0-0) at 7:40 p.m.

Respectfully submitted,



Lisa B. Yost
Secretary,
Water Pollution Control Authority